

CLEAR CREEK METROPOLITAN RECREATION DISTRICT

CLEAR CREEK COUNTY, COLORADO

BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING WEDNESDAY, MAY 26TH, 2021 VIA ZOOM

PRESENT:

Board members present were Tom Harvey – Vice President, Meghan Vickers – Director, Marcie King – Secretary, and Scott Yard – Treasurer. Laura Allen – President, had an excused absence. Staff present were Cameron Marlin - General Manager, Ruth Baker – Director of Operations, Samantha Dhyne – Director of Marketing and Special Events, and Gwen LaGrow – Administration Manager. Others in attendance included John Sellers, Iconergy.

Call to Order:

Vice-President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District to order, at 6:00 pm on the 26th day of May, 2021.

Approval of Agenda:

Meghan Vickers motioned to approve the agenda; Marcie King seconded. Cameron Marlin asked that the Iconergy Solar Expansion discussion be moved to after Public Comment, and the motion passed unanimously.

Approval of Minutes:

Meghan Vickers motioned to approve the revised minutes from the Regular Meeting on March 24th, 2021, Marcie King seconded, and the motion passed unanimously.

Meghan Vickers motioned to approve the minutes from the Regular Meeting on April 28th, 2021, Marcie King seconded, and the motion passed unanimously.

Public Comment: N/A

Iconergy Solar Expansion:

John Sellers provided an overview of the Solar Expansion project that was presented to the Board prior to the Board Meeting. This overview included a request for additional solar capacity by using contingency funds from the Iconergy project. An additional 10kW can be added to the solar array, which would save the District an additional \$1,000 per year. The Board discussed the usage of contingency funds and the benefits of the additional solar power. Marcie King motioned to increase the size of the solar array from 90kW to 100kW for a cost of \$13,000 with a \$1,000 per year payback, Scott Yard seconded and the motion passed unanimously.

Area Reports:

Cameron Marlin provided an update on the water line break that took place on the Ballfields, relaying that the break has been repaired but further cleanup work still needs to take place. The only delay that has been caused from this, is that the start of Adult Softball had to be pushed back a week.

Cameron provided a hiring update, informing the Board that the process of interviewing the 6 applicants for the Recreational Generalist has begun. In addition, so far 13 complete applications have been received for the Program Coordinator position, and 2 complete applications received for the Aquatics Coordinator position.

Scott Yard asked for an update on the Ice Bumper Cars, and Samantha Dhyne relayed that the numbers were lower than expected but anticipated this was due to the expected weather for opening weekend.

Tom Harvey asked Ruth Baker about membership numbers, noting that new memberships looked good at 52 for the month of April.

Financial Reports and Business:

Treasurer's Report

Scott Yard provided the treasurer's report, noting that the total revenue for the year is \$600,392.39 vs expenses of \$334,187.87, with a net income of \$266,204.52. Marcie King asked if there was an update on where the income from Vertical Motion is showing, Gwen LaGrow clarified that it is under facility rentals, line item 215. The Board discussed the market value of what is being charged for the room rental, and whether staff should look into this further.

Approval of Check Register

Marcie King asked about the final payment to the previous Program Coordinator, and Gwen LaGrow clarified that this was for vacation time. Scott Yard asked how the determination was made for Greenway to remove snow, and Cameron Marlin relayed that the agreement was, that if there was more than 2" of snow, removal by Greenway would occur. Meghan Vickers motioned to approve the Check Register, Scott Yard seconded, and the motion passed unanimously.

Committee Reports:

Volunteer Committee Update

Meghan Vickers relayed to the Board that there is no update on the Volunteer Committee at this time, however the Volunteer Committee did help with the volunteer appreciation party. Meghan and Cameron Marlin are to meet to discuss further projects as well. Cameron informed the Board that Gwen LaGrow has put together an online volunteer site, where volunteer applications can be completed electronically. In addition, a database has been started to track volunteer names, activities, and hours.

Budget Committee Update

Cameron suggested to the Board that the Budget Committee meeting be held on either June 9th or 16th. An email will be sent out to the Board to finalize the date. Scott Yard will join the budget committee meeting.

New Business/Action Items:

CCMRD Youth Sports Analysis

The Board discussed the presentation and report provided by Scott Harman at the previous Board Meeting. Cameron Marlin provided an overview on a proposed phased approach, that would diminish upfront costs, however Cameron recommended that phase one in its entirety be completed. Meghan Vickers motioned to approve phase one of the Youth Sports Analysis, not to exceed \$7,900, Scott Yard seconded. Scott asked how much would phase two and three cost, and would it be necessary to do these phases. Cameron clarified that the costs were not known at this time and would be reflected in the report from phase one. In addition, there is no risk if not doing phase two or three. Meghan stated that the value of the project is the information that the District will receive about programs from phase one. The motion passed unanimously.

Memorial Day Sale

Cameron Marlin asked the Board to approve a Memorial Day Membership Pass Sale, where all memberships would be 15% off from May 31st through June 12th. Meghan Vickers moved that the Memorial Day Sale of 15% off of all memberships occur from May 31st through June 12th, Marcie King seconded, and the motion passed unanimously.

Iso – Aire (CVRF – Eligible Expense)

Cameron Marlin and the Board discussed the idea of having designated mask hours inside the Rec Center building, however decided that this was not a feasible idea. Discussion was also had on advertising to users when the facility is typically quieter and also the idea of doing a pop-up vaccine clinic at the Rec Center. Cameron provided an overview of the idea of purchasing several Iso – Aire units, with one being placed in the downstairs weight area, and one upstairs in the cardio area. These units would be covered by CARES funding. There would be a \$900 cost associated with buying filters for the units every 3 years (not covered by CARES). The Board asked that information be provided to the community on how the CARES money had been spent so far, and also discussed what other ideas the CARES money could be spent on. Meghan Vickers motioned to use \$12,650 (approx.) from CARES funding to purchase two Iso-Aire units, Scott Yard seconded, and the motion passed unanimously.

Old Business/Pending Matters:

PAWs Park

Cameron Marlin and the Board discussed the idea to continue maintaining PAWs Park or selling to the City of Empire for a nominal fee. Discussion was also had on selling to other entities for different usage, for the assessed value. Cameron to look into other options before a decision is made.

Vehicle Sales

Cameron Marlin informed the Board that the Program Truck will be listed on the online auction site, gov.deals, on the upcoming Friday.

Cloud Migration

Further research is being done on this, no further update at this time.

Adjournment:

Meghan Vickers motioned to adjourn the meeting at 7:48pm, Scott Yard seconded and the motion passed unanimously.

Minutes submitted

Marcie King

Approved by:

x _____

Marcie King, CCMRD Board Secretary